

MACHINE OPERATOR:

Job Title: Machine Operator
Department: Production
Shift: 6:00 AM –4:00 PM, Mon – Thur.
Status: Full-Time, Hourly Position
Pay Rate: \$14.00 - \$15.00 per hour
Location: Greenwood, Missouri

REQUIREMENTS:

- High school diploma or GED required
- At least one (1) year experience as manufacturing machine operator
- Accurate math skills
- Attention to details is a must.
- Good counting skills are required
- Must follow directions, work well with others, maintain good attendance

GENERAL DESCRIPTION:

- There are no supervisory responsibilities attached and it is a non-exempt/hourly status
- Operate all of the equipment, both automated machinery and hand-held power tools necessary to produce our products.
- Troubleshoots and performs basic mechanical adjustments and/or repairs when needed.
- Loads and unloads product components into/out of machinery observing proper functioning, quality and multitasking within the equipment operation.
- The employee is expected to report on time and complete the shift.
- Must be at work as scheduled.
- Verbally communicates well with other employees in executing daily assignments.
- Observe and practice safety rules and regulations.
- May be assigned other duties as needed by Lead or Plant Manager.

ESSENTIAL JOB FUNCTIONS:

- Understand, apply and use mechanical concepts and principles while operating production equipment.
- Solve minor problems when arise
- Start, operate and stop automatic machinery according to assigned schedule
- Perform change over set-up
- Perform adjustments as needed, such as: bolts/nuts, swage, reamers, deburr motors, pierces, threaded end, etc.
- Operates hand-held power tools and jigs or drill as necessary
- Follow equipment procedures and safety guidelines
- In liaison with Maintenance team, keep track of the equipment need for on-going maintenance.
- Maintain count and inventory of produced parts.
- Moves produced parts to storage (crates, pallets, etc.)
- Maintain equipment and area clean as needed
- Always maintain the equipment Safe and follow Safety procedures, such as LOTO-Log out Tag out, no clutter, spills, trip & fall hazard, etc.
- Moves minimum of 55 lbs. of component materials.

- May be assigned other duties as needed by Supervisor.
- May be required to be forklift certified. Will be provided by company.
- May be required to work mandatory overtime (if needed)

PHYSICAL REQUIREMENTS:

Long periods of standing may be involved as a routine part of the position

Other: Bending, squatting, stooping, carrying, pushing, pulling, walking, lift up to 40 lbs.

Verbally communicate daily activities.

Lift 55 lbs.