

# Mr. Longarm, Inc.

## PULTRUSION MACHINE OPERATOR

**Job Title:** Machine Operator  
**Department:** Pultrusion  
**Day Shift "A":** 6:00am – 6:00pm, Monday to Wednesday and 6:00am - 10:00am, Thursday  
**Supervised by:** Pultrusion Lead Person and/or Supervisor  
**Supervises:** N/A  
**Pay Range:** \$14.00 per hour  
**Status:** Non-exempt - Hourly Position  
**Location:** Greenwood Plant

### REQUIREMENTS:

- Minimum One-year experience in manufacturing machine operation
- Forklift Certified
- Excellent safety record
- High school graduate or equivalent.
- Able to verbally communicate clearly projecting a friendly and helpful image
- Good math and counting skills
- Attention to details is a must.
- Multi-tasked
- Works well in both independent and team settings.

### GENERAL DESCRIPTION:

Operates, troubleshoots and makes simple machinery repairs. Change dies and monitors equipment for smooth production. Maintains production as scheduled. Mix and Change resin. Prepares fiberglass mat and rovings for machinery.

The Production Supervisor supervises this position and the Lead Person over all shifts. There are no supervisory responsibilities attached and it is a non-exempt/hourly status. The employee is expected to report on time and complete the shift.

Must be at work as scheduled. Observe and practice safety rules and regulations. May be assigned other duties as needed by Lead Person or Supervisor.

### 60- DAY INTRODUCTORY PERIOD:

During this Introductory Period, the employee's performance and behavior will be evaluated. Company policies regarding attendance, performance and behavior will be explained and adherence is expected. If at any time during the Introductory Period a grade of unsatisfactory is achieved, the employee will either receive a 30-day extension or termination.

Providing the employee receives at least a satisfactory rating at the completion of the 60-Day Introductory Period, the employee will be eligible for healthcare benefits the first of the next month. Mr. Longarm, Inc. is an **At Will** employer and completing the Introductory Period does not guarantee continued employment.

## **ESSENTIAL JOB FUNCTIONS:**

- Starts and stops pultrusion and production equipment.
- Change dies and monitors equipment for smooth production.
- Mix and Change resin.
- Prepares fiberglass mat and rovings for machinery.
- Operates equipment according to assigned schedule.
- Operates, troubleshoots and makes simple machinery repairs.
- Inspects fiberglass poles
- Removes parts from water bath
- Performs simple repairs on machinery.
- Maintains inventory count of produced parts.
- Moves product to storage.
- Moves minimum of 55 lbs. of component materials.
- Must be forklift certified. Will be provided by company.
- Receive, store, retrieve and ship materials in a palletized environment.
- Required to work mandatory overtime.

## **NON-ESSENTIAL JOB FUNCTIONS:**

- Maintains clean and safe work area, cleaning when needed.
- Answer telephone
- May be assigned other duties as needed by supervisor.
- Clean work area

## **PHYSICAL REQUIREMENTS**

- Sitting: 0%
- Bending: 5%
- Squatting: 5%
- Stooping: 5%
- Walking: 45%
- Carrying: 45% while walking
- Pushing: 0%
- Pulling: 0%
- Standing 30%
- Lifting: 45% while standing
- Listen for industrial equipment moving in and out of work.
- Verbally communicate daily activities.
- Lift 55 lbs.