

Mr. Longarm, Inc.

MAINTENANCE TECHNICIAN

Job Title: Maintenance Technician
Department: Maintenance
Work Schedule: 6:00am – 4:00pm, Monday to Thursday
Supervised by: Production Supervisor and/or Maintenance Lead
Supervises: N/A
Status: Non-exempt, Hourly position
Pay Rate: \$20.00 -22.00 Per Hour
Work Location: Greenwood

GENERAL DESCRIPTION:

Trouble shoots and repairs all plant production equipment and facility equipment. Assists in new equipment fabrication. Performs preventive maintenance to all equipment, including water cooling systems. There are no supervisory responsibilities attached. The employee is expected to report on time and complete the shift.

REQUIREMENTS:

- High school diploma or GED required.
- Minimum three (3) years machinery maintenance
- Dependability. Must be at work as scheduled, report on time and complete the shift
- Attention to details is a must
- Verbally communicates well with other employees in executing daily assignments
- Observe and practice safety rules and regulations

60- DAY INTRODUCTORY PERIOD:

During this Introductory Period, the employee's performance and behavior will be evaluated. Company policies regarding attendance, performance and behavior will be explained and adherence is expected. If at any time during the Introductory Period a grade of unsatisfactory is achieved, the employee will either receive a 30-day extension or termination.

Providing the employee receives at least a satisfactory rating at the completion of the 60-Day Introductory Period, the employee will be eligible for healthcare benefits the first of the next month. Mr. Longarm, Inc. is an At Will employer and completing the Introductory Period does not guarantee continued employment.

ESSENTIAL JOB FUNCTIONS:

- Trouble shoots and repairs all plant production equipment and facility equipment, such as: pneumatic cylinder/valves, electrical, motors, switches, relays, fuses, etc.
- Knowledge of prox. Sensors, fiber optic and photo sensors
- Knowledge of Lock Out/Tag Out, guarding of equipment and general safety
- Be able to run new service (electrical) to hook up new equipment, determine wire size, voltage, etc.
- Knowledge of injection molding machines and molding process to assist solve problems with core pull, molding and assembly of parts on the manufacturing floor
- Assists in new equipment fabrication
- Performs preventive maintenance to all equipment, including water cooling systems
- Must have working knowledge of hydraulics, PLC's, welding, pneumatics, and electricity

- Operates all machinery to test it for performance
- Knowledge to build machine parts or whole machines, as well as to make prints for tool room to make parts
- Read schematic drawings
- Repair, replace and install PLC's
- Forklift certified
- Operates laths, drill press, shearing and other shop equipment according to assigned schedule
- Helps and train new personnel on how to operate the equipment
- Lift up to 75 lbs. occasionally in order to set machinery into place, such as molding machines, auto machines, boxer, generators, etc.
- May be assigned other duties as needed.

NON-ESSENTIAL JOB FUNCTIONS:

- Answer telephone
- Clean work area

PHYSICAL REQUIREMENTS

- Sitting: 5%
- Bending: 5%
- Squatting: 5%
- Stooping: 5%
- Walking: 40%
- Carrying: 5%
- Pushing: 0%
- Pulling: 0%
- Standing 30%
- Lifting: 5%
- Listen for industrial equipment moving in and out of work.
- Lift up to 55 lbs.